

## SOUTHLAKE FALL 2010 ENROLLMENT FORM

**Please return:**

1. Signed Acknowledgement of Rules and Regulations & Parental/Guardian Release.
2. Training & performance experience if any (may be handwritten on back)
3. There are 3 enrollment pages to return to DSM Academy. Pages 2 & 3 follow.

Student's Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_ Age as of 9/11/10: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Mailing Address:

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone:

H: \_\_\_\_\_ M: \_\_\_\_\_ W: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: (please print) \_\_\_\_\_

Class: Musical Theatre (Ages 7 – 11), September 11, 2010 – December 4, 2010

No Class: November 27, 2010 for Thanksgiving Break

Time: Saturdays, 11:45 am – 12:45 pm

Location: Dana's Dance Studio, 465 W. Southlake Blvd.,  
Southlake, TX 76092, Studio Phone 817-488-9753

Semester Cost: \$379 + \$15 Handling Fee = \$394

**Payment Options:** Automatic Monthly Charge to Credit Card of \$94.75

There is a onetime per semester handling fee of \$15. Checks are accepted.

Payment in Full: \$379 + \$15 = \$394 \_\_\_\_\_

Automatic Monthly Charge Payment Plan for Sept: \$94.75 + \$15 = \$109.75 \_\_\_\_\_

Note: The \$15 handling fee is charged only once per semester.

Future automatic monthly charges will be \$94.75.

**Class Tuition Enclosed: (\$394 or \$109.75) \_\_\_\_\_**

**Your tax deductible donation included in the amount?\* \_\_\_\_\_**

**\* DSM Academy of Performing Arts is a 501 (c) 3 nonprofit organization.**

**TOTAL ENCLOSED: \_\_\_\_\_**

Please complete payment information on the next page and return with enrollment paperwork.

***Thank you!***

For office use only:

Rel: \_\_\_\_\_ Res: \_\_\_\_\_

**PAYMENT INFORMATION:**

- 1) Full payment may be made by CHECK or CREDIT CARD. Monthly payments are made by automatic charges to a CREDIT CARD ON FILE with the DSM Academy. If you do not have a credit card, please call the academy to make other arrangements at 214-969-7469.
- 2) If you wish, include a tax deductible donation with your payment.

**WITHDRAWALS & REFUNDS:**

50% refund (less \$15 handling fee) if withdrawal **made in writing** at least **3 business days prior** to the first day of session in question. (Monday – Friday are business days at the DSM Academy.) **NO REFUNDS** given if **written withdrawal** is not received **at least 3 business days prior** to the first day of session in question as class space is held for each student. If a class does not meet minimum enrollment, a full refund is given.

**CLASS CANCELLATION:** If a class is cancelled for bad weather or any other reason, a makeup dance class from the studio will be offered at no extra charge.

**If paying by CHECK, make payable to:  
DSM ACADEMY OF PERFORMING ARTS**

**Check Enclosed:** Date: \_\_\_\_\_ Check #: \_\_\_\_\_ Amount: \_\_\_\_\_

**If paying by CREDIT CARD, please complete the following information.**

Type of card (please check): Visa \_\_\_\_\_ MC \_\_\_\_\_ AX \_\_\_\_\_ Discover \_\_\_\_\_

Name as it reads on the card: \_\_\_\_\_

CC #: \_\_\_\_\_ Exp: \_\_\_\_\_

Security code from the back of the card: \_\_\_\_\_

Billing Address:

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Best Phone #: \_\_\_\_\_

For office use only: C#: \_\_\_\_\_ on: \_\_\_\_\_ by: \_\_\_\_\_

**CLASS LOCATION:**

**Dana's Dance Studio, 465 W. Southlake Blvd., Southlake, TX 76092**

**Mail Enrollment Forms to:**

**DSM Academy of Performing Arts**

**The Majestic Theatre**

**1925 Elm Street, Suite 301**

**Dallas, TX 75201-4516**

**Fax: 214-303-1873**

**For questions, call 214-969-7469 or visit [dsmschool.org](http://dsmschool.org)**

Rules and Regulations & Parent/Guardian Release Follow

Signed acknowledgement of these must be on file with the DSM Academy office.

***Next Page Please!***

### **ACADEMY RULES AND REGULATIONS**

1. ALL students must check in with their instructor before class begins. ALL students must inform an instructor in the event they must leave before classes conclude.
2. Students may not leave their classroom unless excused by their instructor.
3. Pianos and sound equipment are not to be touched by students.
4. DSM Academy of Performing Arts reserves the right to change the class level of a student if deemed appropriate.
5. Students should arrive 5 minutes prior to the start of class. In the event of tardiness or absence, please notify the office at your class location. (See phone number on previous page.)
6. Business phones may not be used without permission.

#### **Dress Code**

**Musical theatre:** Tights, leotards, jazz pants, warm-up/sweat pants or long athletic pants are acceptable. *No baggy clothing permitted during dance portion of class.* During vocal, acting or blocking section of class, students may slip on additional clothing over their dance attire.

**Dance footwear:** Jazz oxfords, jazz boots, or ballet slippers are the best choice, but light-weight, flexible tennis shoes are acceptable. No chunky aerobic shoes, platform, tennis shoes, hard soled shoes, or boots allowed. Students need to point their feet!

**Note:** The staff/teachers may request that a student make a change in their attire for class. A professional appearance is important. Drugs, alcohol, abusive language or participation in activities not meeting the standards of the academy will not be permitted. The DSM Academy pledges to provide the highest possible training in the field of theatre. In return, we expect these policies to be honored.

#### **PARENT/GUARDIAN RELEASE FORM**

##### **(Receipt of release must be on file with Dallas Summer Musicals Academy)**

The undersigned student (or parent/guardian if the student is a minor) hereby unconditionally releases and forever discharges Dallas Summer Musicals Academy and officers, board members, employees, agents and all affiliates from any and all damages, costs, liabilities, obligations, and claims, whether arising from negligence or otherwise, and of other injury of any kind which may be sustained by the undersigned student during or by reason of enrollment for study at the Dallas Summer Musicals Academy or at any location which the DSM Academy is using. The purchase, use or sale of any "controlled" substance at the Dallas Summer Musicals Academy and the above-stated satellite location are strictly forbidden and will not be tolerated. If anyone is involved in any activity associated with these substances, they could face severe penalties. If there is any indication of these activities, the appropriate law enforcement agency will be contacted. The person(s) caught in violation of these laws will be dealt with by the law enforcement agency in accordance with their established procedures and the prevailing laws. The DSM Academy staff reserves the right to dismiss or otherwise discipline any person whose behavior is not acceptable or endangers the safety of themselves or others. No refunds will be made in the event of such disciplinary action. Costs incurred by the Dallas Summer Musicals Academy in disciplinary action will be the responsibility of the participant, parent or guardian.

**By signing below, I certify that I have read, understand and accept:**

**- DSM ACADEMY RULES AND REGULATIONS**

**- PARENT/GUARDIAN RELEASE FORM**

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Signature of Student

Date: \_\_\_\_\_

Date: \_\_\_\_\_

*Return all 3 pages to DSM Academy – Address is above.*